



Volunteer Opportunity Description

CITIZEN ADVISOR – COMMUNITY CULTURAL DEVELOPMENT ADVISORY COMMITTEE

Established in 2002, the Community Cultural Development (CCD) Advisory Committee serves to create local leadership for culture, build upon the community development process initiated in the Cultural Policy and Plan Report, and help realize the vision for arts and culture in Port Coquitlam as outlined in the Report. The primary roles of the CCD Committee shall be to provide a credible, expert resource for City Council and Staff, and to represent and speak for a broad-based community profile, reflecting the diversity among Port Coquitlam residents and its art and cultural communities. It shall serve as a forum for soliciting the opinions of the larger community on issues related to the development of arts and culture for the City of Port Coquitlam.

Description:

Citizen advisors on the Community Cultural Development Committee participate as voting members to provide local knowledge, advice, relevant background, expertise and perspective on issues within the Committee's mandate.

Skills, experience, qualifications required:

- Education and/or experience and interest in services or programs related to all arts disciplines, culture, heritage, writing/journalism, media arts and arts administration would be an asset.
- Community professionals from education, urban planning or design, social service, health and welfare, crime prevention and general business (eg. banking, legal).
- Fluent in spoken English.

Traits, qualities and skills desired:

- A commitment to community cultural development model and recognizing the value of arts, culture and heritage as a contributing factor to quality of life within Port Coquitlam and encouraging a creative environment and opportunities to collaborate for artists and the community.
- Ability to objectively participate in all aspects of the Committee's business as presented at the meetings.
- Ability to take into account the interests of all when helping to formulate Committee decisions.
- Be well informed on the values held in the industry and community and keep the Committee informed on current views within the community relevant to Committee business.

Volunteer Services

#1100 – 2253 Leigh Square
Port Coquitlam, BC, V3C 3B8

Email: volunteer@portcoquitlam.ca Phone: 604-927-7906

www.portcoquitlam.ca/volunteer



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- Be willing to participate cooperatively in carrying out Committee business.

Time commitment:

- Must attend committee meetings held 8-10 times a year on weekdays in the early evening (typically of 1 to 2 hours in duration).

Working conditions:

- Meetings are held in the Community Room or Board Room at Leigh Square Community Arts Village, next to Port Coquitlam City Hall.
- The Committee operates in accordance with a set Terms of Reference and the City's Committee Meeting Guidelines

Benefits:

Opportunity to:

- participate in and influence matters related to the artistic, cultural and heritage development of the City of Port Coquitlam.
- learn more about City services and operations.
- gain valuable experience.
- network with other artists, professionals and community members.

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