



## Volunteer Opportunity Description

### **CITIZEN ADVISOR – SOCIAL INCLUSION COMMITTEE**

*The Social Inclusion Committee functions to oversee municipal social and heritage planning. It works to achieve socially inclusive, healthy, complete communities where principals of equity, inclusion and adaptability are integral to achieving broader levels of social sustainability within a community. The Social Inclusion Committee is mandated with overseeing community social planning issues, such as advocacy, accessibility, housing and health care in the City's planning and development. In addition, it recognizes the value of the built and landscape heritage of the community in contributing to social well-being.*

#### **Description:**

Citizen advisors on the Social Inclusion Committee participate as non-voting members to provide local knowledge, advice, relevant background, expertise and perspective on issues within the Committee's mandate.

#### **Skills, experience, qualifications required:**

- Education or experience related to community health, heritage and social programs would be an asset.
- Fluent in spoken English.

#### **Traits, qualities and skills desired:**

- A commitment to participating cooperatively and objectively in social planning and heritage programs within Port Coquitlam.
- An ability to take into account the public interest when helping to formulate Committee decisions.
- An understanding of community values and current views within the community relevant to Committee business.

#### **Time commitment:**

- Must attend committee meetings held once a month (except August) in the mid to late afternoon (typically 1 -2 hours in duration).

#### **Volunteer Services**

#1100 – 2253 Leigh Square  
Port Coquitlam, BC, V3C 3B8

Email: [volunteer@portcoquitlam.ca](mailto:volunteer@portcoquitlam.ca) Phone: 604-927-7906

[www.portcoquitlam.ca/volunteer](http://www.portcoquitlam.ca/volunteer)



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### **Working conditions:**

- Meetings are held at Port Coquitlam City Hall.
- The Committee operates in accordance with a set Terms of Reference and the City's Committee Meeting Guidelines
- As non-voting members, Citizen Advisors do not attend closed meetings under Section 90 of the *Community Charter*.

### **Benefits:**

Opportunity to:

- participate in and influence matters related to social planning, housing and heritage issues
- learn more about the role of local government in influencing social services, including sustainable development.
- gain valuable experience.

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