



## Volunteer Opportunity Description

### **CITIZEN ADVISOR – ENVIRONMENTAL ENHANCEMENT COMMITTEE**

*The Environmental Enhancement Committee is responsible for reviewing all matters related to the environment such as, but not limited to, vector control, solid waste (including garbage, recycling, and composting), watercourse stewardship, and energy conservation.*

#### **Description:**

Citizen advisors on the Environmental Enhancement Committee participate as non-voting members to provide local knowledge, advice, relevant background, expertise and perspective on issues within the Committee's mandate.

#### **Skills, experience, qualifications required:**

- Education and/or experience in services or programs related to environmental enhancement would be an asset.
- Fluent in spoken English.

#### **Traits, qualities and skills desired:**

- A commitment to the importance of environmental enhancement within Port Coquitlam.
- Ability to objectively participate in all aspects of the Committee's business as presented at the meetings.
- Ability to take into account the interests of all when helping to formulate Committee decisions.
- Be well informed on the values held in the community and keep the Committee informed on current views within the community relevant to Committee business.
- Be willing to participate cooperatively in carrying out Committee business.

#### **Time commitment:**

- Must attend committee meetings held twice every second month weekdays in the late afternoon or early evening (typically of 1 to 2 hours in duration).

#### **Working conditions:**

- Meetings are held in the Library Meeting Room at Port Coquitlam City Hall Annex.
- The Committee operates in accordance with a set Terms of Reference and the City's Committee Meeting Guidelines
- As non-voting members, Citizen Advisors do not attend closed meetings under Section 90 of the Community *Charter*.

#### **Volunteer Services**

#1100 – 2253 Leigh Square  
Port Coquitlam, BC, V3C 3B8

Email: [volunteer@portcoquitlam.ca](mailto:volunteer@portcoquitlam.ca) Phone: 604-927-7906

[www.portcoquitlam.ca/volunteer](http://www.portcoquitlam.ca/volunteer)



## **Volunteer Opportunity Description**

### **Benefits:**

Opportunity to:

- participate in and influence matters related to the environmental enhancement of the City of Port Coquitlam.
- learn more about City operations and services.
- gain valuable experience.

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