



THE CORPORATION OF THE CITY OF PORT COQUITLAM

BYLAW NO. 3536

A Bylaw for the Administration of the Freedom of Information and Protection of Privacy Act

Whereas, under Section 77 of the Freedom of Information and Protection of Privacy Act, a local government:

- a. must designate a person or group of persons as the head of the municipality for the purposes of the Freedom of Information and Protection of Privacy Act, and***
- b. may authorize any person to perform any duty or exercise any function under the Freedom of Information and Protection of Privacy Act of the person or group of persons designated as the head of the municipality; and***

Now therefore, the Municipal Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as the "Freedom of Information and Protection of Privacy Bylaw, 2008, No. 3536".

2. DEFINITIONS AND INTERPRETATION

- a.** The definitions contained in Schedule 1 of the *Freedom of Information and Protection of Privacy Act* shall apply to this Bylaw except where the context requires otherwise.

- b.** In this Bylaw:

Act means the *Freedom of Information and Protection of Privacy Act*, Stats [RSBC 1996], Chapter 165.

Coordinator means the person designated as the Coordinator of the municipality under Section 4 of this Bylaw.

Head means the person designated as the Head of the municipality under Section 4 of this Bylaw.

Request means a request under Section 5 of the *Act*.

3. ADMINISTRATION

- a. The Corporate Officer is designated as the Head for the purposes of the *Freedom of Information and Protection of Privacy Act*.
- b. The Assistant Corporate Officer is designated as the Coordinator for the purposes of administering the *Freedom of Information and Protection of Privacy Act*.
- c. In the absence of the Corporate Officer, the Assistant Corporate Officer shall act as the Head.
- d. The Records Coordinator is also designated as a Coordinator for the purposes of administering the *Freedom of Information and Protection of Privacy Act*

4. POWERS OF HEAD

- a. The Head shall perform the duties of the Head specified in the *Act*.
- b. The Head may require an applicant who makes a request under Section 5 of the *Act* to pay the fees outlined in the Freedom of Information and Protection of Privacy Regulation.

5. REPEAL

That “Freedom of Information and Protection of Privacy Bylaw, 1994, No. 2950” including all amendments be repealed.

Read a first time by the Municipal Council this 28th day of July, 2008.

Read a second time by the Municipal Council this 28th day of July, 2008.

Read a third time by the Municipal Council this 28th day of July, 2008.

Reconsidered, finally passed and adopted by the Municipal Council of The Corporation of the City of Port Coquitlam, this 31st day of July, 2008.

S.W. YOUNG

Mayor

S. RAUH

Corporate Officer