



THE CORPORATION OF THE CITY OF PORT COQUITLAM

JANUARY 9, 2012

COUNCIL MEETING MINUTES

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A Regular Meeting of The Corporation of the City of Port Coquitlam was held in the Council Chambers, Port Coquitlam City Hall, on Monday, January 9, 2012 at 7:00 pm.

Mayor G. Moore, and Councillors M. Forrest, D. Penner, G. Pollock, D. Washington, and B. West were in attendance.

Also in attendance, Director of Parks and Recreation B. Becker, Chief Administrative Officer T.M. Chong, Assistant Corporate Officer C. Deakin, Fire Chief N. Delmonico, Manager, Communications and Administrative Services P. Purewal, Director of Development Services L.L. Richard, Director of Corporate Services M. Smith, and Director of Engineering and Operations A. Wood.

ADOPTION OF AGENDA:

Item No. 1

Moved by Councillor Washington:

Seconded by Councillor Penner:

That the January 9, 2012 Council Agenda be adopted.

Carried.

MINUTES:

Item No. 2

Moved by Councillor Pollock:

Seconded by Councillor West:

That the minutes of the Inaugural Council Meeting of December 5, 2011, the Council Meeting December 12, 2011 and the Special Council Meeting of December 15, 2011 be taken as read and adopted.

Carried.

RESOLUTION:

Item No. 3

Moved by Councillor West:

Seconded by Councillor Forrest:

FINANCE AND INTERGOVERNMENTAL COMMITTEE www.portcoquitlam.ca/fig

Administration, Audit, Finance, Human Resources, First Nation/Intergovernmental Relations

Chair - Mayor G.B. Moore 604-927-5410 or mooreg@portcoquitlam.ca
 Council Representatives: Cllr. M.W.C. Forrest, Cllr. D.G. Penner, Cllr. G.A. Pollock, Cllr. S.D. L. Washington, Cllr. B.D. West, Cllr. M.R. Wright
 Staff Resource(s): T. Chong, P.Eng. (Chief Administrative Officer), L.L. Richard, MCIP (Director, Development Services), M. Smith, CA-CIA (Director, Corporate Services), P. Purewal, (Manager, Communications and Administrative Services), K. Sall (A. Manager, Human Resources)
Committee Contacts: Tel: 604-927-5213 Fax: 604-927-5402 Email: fig@portcoquitlam.ca

COMMUNITY SAFETY COMMITTEE www.portcoquitlam.ca/csc

Animal Control, Bear Awareness, Bylaw Enforcement, Crime Prevention, Emergency Preparedness, Fire Services, RCMP Operations, Vector Control

Chair - Cllr.M.W.C. Forrest 604-942-6289 or forrestm@portcoquitlam.ca
Deputy-Chair - Cllr. S.D.L. Washington 604-317-7045 or washingtond@portcoquitlam.ca
 Citizen Advisors: C. Van't Haaff, S. Bibby, W. Goble
 Staff Resource(s): N. Delmonico, Fire Chief
Committee Contacts: Tel: 604-927-5461 Fax: 604-927-5406 Email: mcaleerp@portcoquitlam.ca

ENVIRONMENTAL ENHANCEMENT COMMITTEE www.portcoquitlam.ca/eec

Climate Change, Composting, Energy Conservation, Recycling, Solid Waste, Watercourse Stewardship

Chair - Cllr. B.D West 604-313-9185 or westb@portcoquitlam.ca
Deputy-Chair - Cllr. D.G. Penner 604-941-9823 or pennerd@portcoquitlam.ca
 Citizen Advisors: J. Brown, D. Zaldokas, C. Baxter, L.L. Dupont
 Staff Resource(s): A. Wood, P.Eng. (Director, Engineering and Operations)
Committee Contacts: Tel: 604-927-5420 Fax: 604-927-5407 Email: engineering@portcoquitlam.ca

HEALTHY COMMUNITY COMMITTEE www.portcoquitlam.ca/hcc

Achievement Recognition, Cemetery Operations, Civic Festivals, Cultural Events, Recreation Facility Maintenance and Improvements, Leisure Activities, and Parks and Sport Field Planning and Maintenance

Chair - Cllr. G.A. Pollock 604-771-4415 or pollockg@portcoquitlam.ca
Deputy-Chair - Cllr. M.W.C. Forrest 604-942-6289 or forrestm@portcoquitlam.ca
 Citizen Advisors: J. Leeburn, E. Roberts, Representative for Port Coquitlam Sports Alliance (TBA), Representative for PoCo Seniors (TBA)
 Staff Resource(s): B. Becker (Director, Parks and Recreation)
Committee Contacts: Tel: 604-927-7904 Fax: 604-927-7910 Email: parksrec@portcoquitlam.ca

SMART GROWTH COMMITTEE www.portcoquitlam.ca/sgc

B.I.A., Building Inspections, Downtown Revitalization, Economic Development, Industrial & Commercial Promotion, Official Community Plan, Strata Title, Subdivision, Street Naming, Zoning

Chair - Cllr. M.R. Wright 604-942-8897 or wrightm@portcoquitlam.ca
Deputy-Chair - Cllr. B.D. West 604-313-9185 or westb@portcoquitlam.ca
 Citizen Advisors: L. Tam (representing the Downtown BIA), H. Peters, S. Madsen, D. Nielsen
 Staff Resource(s): L.L. Richard, MCIP (Director, Development Services)
Committee Contacts: Tel: 604-927-5442 Fax: 604-927-5404 Email: planning@portcoquitlam.ca

SOCIAL INCLUSION COMMITTEE www.portcoquitlam.ca/sic

Assistance to Disabled Population, Care for Seniors, Community Health Liaison, Heritage Management, Social Planning, Social Programs Advocacy

Chair - Cllr. M.R. Wright

604-942-8897 or
wrightm@portcoquitlam.ca

Deputy-Chair - Cllr. S.D.L. Washington

604-317-7045 or washingtond@portcoquitlam.ca

Citizen Advisors:

K. Fuson, S. Rae, C. Olde, Rep. From PoCo Cultural & Heritage Society (TBA)

Staff Resource(s):

L.L. Richard, MCIP (Director, Development Services)

Committee Contacts:

Tel: 604-927-5442

Fax: 604-927-5404

Email: planning@portcoquitlam.ca

TRANSPORTATION SOLUTIONS & OPERATIONS COMMITTEE

www.portcoquitlam.ca/tso

Flood Control, Local Improvement Program, Road Improvement, Traffic Safety, Transportation, Transit

Chair - Cllr. D.G. Penner

604-941-9823 or
pennerd@portcoquitlam.ca

Deputy-Chair - Cllr. G.A. Pollock

604-771-4415 or
pollockg@portcoquitlam.ca

Citizen Advisors:

B. Kwan, P. Mellesmoen, A. Pinksen

Staff Resource(s):

A. Wood, P.Eng. (Director, Engineering and Operations)

Committee Contacts:

Tel: 604-927-5420

Fax: 604-927-5407

Email: engineering@portcoquitlam.ca

STATUTORY BOARDS AND COMMITTEES

BOARD OF VARIANCE

City Representatives:

H. Au, W. Kuo, G. Leon, P. Vogel, R. Youssef

Staff Resource(s):

C. Deakin (Assistant Corporate Officer)

Committee Contacts:

Tel: 604-927-5212

Email: corporateoffice@portcoquitlam.ca

METRO VANCOUVER

Board of Directors:

Mayor G.B. Moore, (Alt.) Councillor B.D. West

FRASER VALLEY REGIONAL LIBRARY / PORT COQUITLAM LIBRARY

City Representatives:

Councillor M.R. Wright, (Alt.) Councillor B.D. West

Staff Resource(s):

L. Wheeler (Deputy Director, Parks and Recreation)

Committee Contacts:

Tel: 604-927-7908

Email: wheelerl@portcoquitlam.ca

JOINT FAMILY COURT AND YOUTH JUSTICE COMMITTEE

City Representatives:

Councillor S.D.L. Washington

Citizen Representatives:

D. Allen, H. Hageman

Staff Resource(s):

S. Rauh, CMC (Corporate Officer)

Committee Contacts:

Tel: 604-927-5413

Email: corporateoffice@portcoquitlam.ca

LOCAL BOARDS AND COMMITTEES

ARTS CONNECT

City Representatives:

Councillor D.G. Penner, (Alt.) Councillor M.W.C. Forrest

FRASER HEALTH MUNICIPAL GOVERNMENT ADVISORY COUNCIL

City Representatives:

Councillor G.A. Pollock, (Alt.) Councillor M.R. Wright

SCHOOL DISTRICT #43 MUNICIPAL LIAISON

City Representatives:

Councillor G.A. Pollock, (Alt.) Councillor S.D. L. Washington

Staff Resource(s):

B. Becker (Director, Parks and Recreation)

Committee Contacts:

Tel: 604-927-7904

Email: parksrec@portcoquitlam.ca

SOLUTIONS BY DESIGN

City Representative:

Councillor G.A. Pollock

ADVISORY COMMITTEES

COMMUNITY CULTURAL DEVELOPMENT ADVISORY COMMITTEE

Staff Resource(s):

S. Carroll, B. Greenland, S. Roland, J. Shyluk, K. Tracey
Y. Chui (Program Coordinator, Arts & Culture)

Committee Contacts:

Tel: 604-927-8440

Email: chuiy@portcoquitlam.ca

TASK FORCES

MAYOR'S TASK FORCE ON BUSINESS DEVELOPMENT OPPORTUNITIES

Chair:

Councillor M.W.C. Forrest

Committee Members

Councillor B.D. West, Councillor S.D.L. Washington
Representatives from BIA, Chamber of Commerce,
Development Industry and other Businesses (TBA)

Staff Resource(s):

T. Chong, P.Eng., C.A.O., L.L. Richard, MCIP, Director, Development Services,
A. Wood, P.Eng., Director, Engineering & Operations

Committee Contacts: Tel: 604-927-5410 Email: chongt@portcoquitlam.ca

CANADA DAY TASK FORCE

Chair: S. Pennington
Staff Resource(s): S. Battle (Program Coordinator, Community Events)

Committee Contacts: Tel: 604-927-7935 Email: battles@portcoquitlam.ca

MAY DAY TASK FORCE

Chair: B. Moulds
Staff Resource(s): S. Battle (Program Coordinator, Community Events)

Committee Contacts: Tel: 604-927-7935 Email: battles@portcoquitlam.ca

RIVERS AND TRAILS FESTIVAL TASK FORCE

Chair: G. Salmon
Staff Resource(s): S. Battle (Program Coordinator, Community Events)

Committee Contacts: Tel: 604-927-7935 Email: battles@portcoquitlam.ca

PORT COQUITLAM SPIRIT OF BC COMMUNITY COMMITTEE

Chair: R. Chadwick
City Representatives: Councillor G.A. Pollock
Staff Resource(s): L. Wheeler (Deputy Director, Parks & Recreation) / M. Jollimore (Area Manager, Parks & Recreation)

Committee Contacts: Tel: 604-927-7900 Email: parksrec@portcoquitlam.ca

Carried.

BYLAWS:

Item No. 4

Moved by Councillor Penner:

Seconded by Councillor Forrest:

That “Water Regulation Bylaw, 2011, No. 3789” be given final reading.

Carried.

Item No. 5

Moved by Councillor West:

Seconded by Councillor Penner:

That “Sewer Rates Bylaw, 2011, No. 3790” be given final reading.

Carried.

REPORTS:***Item No. 6***

A report from the Smart Growth Committee dated December 16, 2011 regarding 3231 Fox Street – Official Community Plan Amendment Application and Rezoning Application.

Moved by Councillor West:

Seconded by Councillor Pollock:

1. The Official Community Plan designation of the property located at 3231 Fox Street be amended from RSL (Small Lot Residential) to R (Residential).
2. The zoning of the property located at 3231 Fox Street be amended from RS4 (Residential Single Dwelling 4) to RD (Residential Duplex).
3. That the following conditions be met prior to adoption of the amending bylaws:
 - a. Registration of a Section 219 restrictive covenant prohibiting secondary suites; and
 - b. Submission of a design for off-site works and services and fees for these works in an amount acceptable to the Director of Engineering and Operations.

Carried.

Item No. 7

A report from the Smart Grown Committee dated December 16, 2011 regarding 2168 Nova Scotia – Rezoning Application and Development Variance Permit Application.

Moved by Councillor West:

Seconded by Councillor Pollock:

1. That the zoning of the property located at 2168 Nova Scotia Avenue be amended from P2 (Institutional) to RS2 (Residential Single Dwelling 2).
2. That the following conditions be met prior to adoption of the amending bylaw:
 - a. Completion of subdivision including dedication of a pedestrian pathway to the satisfaction of the Approving Officer,
 - b. Completion of design and submission of securities and fees for works and services, including the design of the roads, pedestrian pathway and traffic circle and landscaping of the frontage road median, to the satisfaction of the Director of Engineering and Operations,
 - c. Registration of a s.219 restrictive covenant on Lots 19-27 to prohibit construction of rear facing, second-storey balconies and submission of a security for landscaping along these rear property lines, to the satisfaction of the Director of Development Services, and
 - d. Registration of a s.219 restrictive covenant to ensure dwellings are designed to achieve a minimum BuiltGreen[®] Silver Standard or equivalent.
3. That pursuant to s.922 of the *Local Government Act*, staff be authorized to provide notice of an application to vary rear yard setback regulations of the RS2 zone for three of the proposed lots.

Carried.

REPORTS CONT'D:***Item No. 8***

A verbal report from His Worship Mayor Moore on the highlights of 2011 accomplishments and looking ahead to 2012.

STANDING COMMITTEE VERBAL UPDATES:***Item No. 9***

Council representatives from the Healthy Community Committee and the Transportation Solutions and Operations Committee presented verbal updates.

RESOLUTION TO CLOSE MEETING:***Item No. 10***

Moved by Councillor Forrest:

Seconded by Councillor Pollock:

That Council close the meeting of the Corporation of the City of Port Coquitlam to be reconvened **Monday, January 23, 2012 at 5:30 pm** in the Heritage Room. Take Notice that the Closed Meeting, from which the public is excluded, may be held in accordance with Section 90 (1) and (2) of the *Community Charter*. A Notice will be posted on the Friday prior to this meeting by 3:00 pm, outlining the matters, which Council will be considering.

Carried.

(The meeting will **not** be adjourned at this time; however, Council will adjourn the meeting when the Closed Portion has been completed.)

The Minutes were read and adopted at the meeting of January 23, 2012.